Agenda

Assisting with Family Law Case Intake
J. Castle
Assisting with initial client interviews
Preparing engagement letter, opening file
Collecting information

Preparing Pleadings and Assisting with Motion Practice
S. Swick
Preparing initial pleadings
Requesting temporary relief
Preparing for the temporary orders hearing
Preparing the temporary orders

Obtaining and Evaluating Financial Information
S. Wolfson
Identifying relevant information on assets, debts, income and expenses
Obtaining financial information
Using financial information questionnaires
Using interrogatories, requests for production, deposition testimony, private investigators
Valuing assets
Evaluating the information you have obtained
Working with accountants and financial experts
Preparing financial statements

Assisting with Legal Decision Making and Parenting
S. Click
Time Issues
Current status of parenting issues in Arizona
Obtaining relevant information
Client interview, parenting questionnaires, authorizations for disclosure, using formal discovery
Working with court appointed advisors and best interests attorneys
Working with experts
Drafting and reviewing parenting plans

Enforcing and Modifying Family Law Orders and Decrees
S. Everts
Implementing divorce decrees and orders
Preparing and filing the decree
Preparing other necessary documents
Enforcing judgments and orders
Enforcing temporary orders
Enforcing custody orders
Enforcing support orders
Modifying decrees and orders
Determining which parts of a decree or order are subject to modification, deciding when to seek modification
Assisting in modification actions

Handling Ethical Issues in Family Law Practice
D. Rose
Complying with rules of professional responsibility and ethics guidelines for attorneys and paralegals
Avoiding conflicts of interest
Maintaining client confidentiality
Avoiding the unauthorized practice of law
Working with the secretive or dishonest client
Handling allegations of abuse or neglect
Zealous (vs. over-zealous) representation
Fee agreements, retainers, and collection of unpaid fees

Learning Objectives

You’ll be able to:
Assist with initial client interviews and case intake.
Obtain and evaluate financial information.
Review the current status of parenting issues in Arizona.
Avoid conflicts of interest and the unauthorized practice of law.
Implement, enforce and modify divorce decrees, judgments and orders.

Arizona Family Law Practice for Paralegals

Tempe, AZ - Friday, February 9, 2018

Prepare pleadings and assist with motion practice
Obtain and evaluate financial information
Assist with parenting issues

Understand rules of professional responsibility and ethics guidelines for attorneys and paralegals
Assist with the enforcement and modification of family law orders and decrees

Continuing Education Credits

This seminar offers paralegals 6.5 CLE hours, including 1.0 ethics hour, that have been approved by the NALA and NFPA.

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Faculty

Jason Castle - Jaburg Will, Phoenix
Mr. Castle is a partner at Jaburg Will. He has been practicing family law and criminal defense for more than a decade, and he has handled all types of family law matters from simple to complex. Mr. Castle’s primary focus involves complex and high conflict custody issues including cases involving allegations of abuse and/or neglect. Prior to starting his legal career, Mr. Castle received his master’s degree from the University of Cincinnati in social work. He previously provided direct services to “at risk” children and understands the trauma and mental health issues involved in these types of cases. Mr. Castle began his legal career as a prosecutor where he tried hundreds of cases both before a judge and jury. After leaving the Prosecutor’s Office he transitioned into providing criminal defense services for crimes such as DUI, criminal damage, assault, drug offenses and theft.

Susan M. Swick - Parker Schwartz, PLLC, Phoenix
Ms. Swick is a partner at Parker Schwartz, PLLC, and is certified as a specialist in family law by the State Bar of Arizona. She is named in Best Lawyers in America and in Super Lawyers of the Southwest in family law. She is a member of the Maricopa County Bar Association Standing Committee on Domestic Relations. Ms. Swick was the first chair of the State Bar of Arizona Family Law Section and is a past council member of the Executive Council of the Arizona Bar Association Family Law Section. She is a member of the American Bar Association and the National Federation of Paralegal Associations. Over the years Ms. Swick has been a frequent speaker on family law matters and ethics and professional responsibility.

Steven D. Wolfson - Jaburg Will, Phoenix
Mr. Wolfson has a primary focus on areas of family law, including legal decision-making and parenting-time disputes, business valuations, spousal maintenance and high income child support determinations and pre and post-nuptial agreements. Mr. Wolfson has been certified as a specialist in family law by the State Bar of Arizona since 2009. He has been AV-rated as a preeminent attorney by Martindale-Hubbell. Mr. Wolfson received his law degree from the University of Cincinnati College of Law in 2001. He has been selected for inclusion in The Best Lawyers in America® since 2005 and has been selected for listing in Super Lawyers every year since 2007. Mr. Wolfson has been listed by Super Lawyers as a top attorney in Arizona for 2010 through 2015. He has been selected as a Judge Pro Tem in the Maricopa County Superior Court for family law cases. Mr. Wolfson is a former representative of the State Bar Family Law Section to the Domestic Relations Committee (DRC) of the Arizona Legislature, and he is a member of the Maricopa County, State Bar of Arizona Legal Ethics Board. He is a past chair of the State Bar of Arizona Family Law Section (2001-2002) and served as the Legislative Liaison of the Family Law Section.

Stay C. Low - Law Office of Stay C. Low, Phoenix
Ms. C. Low has practiced law for over 24 years. She is a former prosecutor and former law school adjunct professor in the areas of family law and community property. Ms. Low is a seasoned litigator and has tried hundreds of family law and criminal cases. She teaches seminars on family law trial practice for local bar and law practice and ethics related topics. Ms. Low received the J.D. from the University of Arizona College of Law.

Steven H. Everts - Udall Shunway, PLLC, Phoenix
Mr. Everts is a certified family law specialist in Arizona (1998), a Fellow of the American Academy of Matrimonial Lawyers (2005), and a board-certified family law trial specialist by the National Board of Trial Advocacy. He has been selected for inclusion in Southwest Super Lawyers the last eight years, by The Best Lawyers in America®, and as one of Arizona’s finest lawyers for Family Law by the Maricopa County Bar Association. Mr. Everts has been listed as a “Super Lawyer” by the Arizona Republic. He has also been selected to be included in The Best Lawyers in America® (2007-2018), and as one of Arizona’s finest lawyers by the Arizona Magazine. He has been selected as a Super Lawyer in the areas of family law and complex civil litigation. Mr. Everts has been recognized by the Center for Arizona Policy. He is also a former Maricopa County Court Judge Pro Tem. Mr. Everts has been recognized by the Maricopa County Bar Association Standing Committee, the Center for Arizona Policy Professionalism Course, the State Bar of Arizona Committee on Continuing Legal Education, the Arizona Bar Association of Personal Injury, the American Board of Trial Advocates (ABOTA), and the Maricopa County Bar Association Professionalism Course. Mr. Everts has been certified as a specialist in family law by the Arizona State Bar since 2008. He is a member of the Maricopa County, State Bar of Arizona Legal Ethics Board. He is a past chair of the State Bar of Arizona Family Law Section (2001-2002) and serves as the Legislative Liaison of the Family Law Section.

Seminar Information

Residence Inn Tempe Downtown University
510 South Forest Avenue
Tempe, AZ 85281
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Tuition
$729 for individual registration
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Each registration includes a complimentary continental breakfast and printed seminar manual.

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Continuing Education Credit Information
This seminar is open to the public and offers 6.5 CLE hours, including 1.0 ethical hours in Arizona. The National Association of Legal Assistants and the National Federation of Paralegal Associations have each approved this program. Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

Jaburg Will
Phoenix, AZ - January 25 & 26, 2018

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Phoenix, AZ - January 25 & 26, 2018

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Can’t Attend? Order the CD/Manual Package: An audio recording of this seminar is available for $289 (including shipping). Allow six weeks from the seminar date for delivery. Please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit.

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Tuition
• I will be attending the live seminar, Single Registrant - $279.00. Three or more registrants from the same company registering at the same time - $259.00 each.
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