

Faculty and Credit Information

Faculty

Shelly Bibb DeAdder Assistant Professor of Legal Writing at North Carolina Central University School of Law

Professor DeAdder received her Bachelor of Arts degree in Communication Studies with a minor in Spanish from the University of North Carolina at Chapel Hill in 2002. She then moved to Alexandria, Virginia, and worked as a paralegal in Washington, D.C. until 2005 when she returned to North Carolina to attend law school. Professor DeAdder graduated *cum laude* from North Carolina Central University School of Law (NCCU Law) in 2008. After law school, Professor DeAdder served as a law clerk for Judge Robert C. Hunter at the North Carolina Court of Appeals from August 2008 to May 2012. From May 2012 to August 2014, she was employed by the North Carolina General Assembly in the nonpartisan Research Division. Professor DeAdder has been teaching full time at NCCU Law since August 2014. She teaches Legal Reasoning and Analysis, Legal Research and Persuasion, Judicial Opinion Writing, Appellate Advocacy and Senior Writing. She is a member of the North Carolina Appellate Defender Roster, representing indigent clients on appeal. Professor DeAdder also drafts the opinions of the Cherokee Supreme Court on a contract basis.

Continuing Education Credit Information

Each webinar offers 4.0 CLE hours, including one ethics hour to certified and uncertified paralegals. They have been approved by the National Federation of Paralegal Associations, the Montana Commission on CLE, and the North Carolina State Bar Board of Paralegal Certification. The Texas Board of Paralegal Certification has approved each webinar for 4.0 CLE hours in the specialty areas of Bankruptcy Law, Civil Trial Law, Criminal Law, Family Law, and Personal Injury Trial Law. These webinars will qualify for paralegal CLE credit in California and Florida.

HalfMoon Education has applied for course approval from the National Association of Legal Assistants and the State Bar of New Mexico Paralegal Division, which are pending. Visit www.halfmoonseminars.org for the most current status of these credits.

To register and to view more online learning opportunities, please visit us at:
www.halfmoonseminars.org/webinars/

Legal Research and Writing for Paralegals Webinar Series

Monday, May 6 and Tuesday, May 7, 2019 - Online



Halfmoon Education Inc.
PO Box 278
Altoona, WI 54720-0278

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Legal Research and Writing for Paralegals

Legal Research for Paralegals - Monday, May 6

- Legal Research Basics
- Identifying Ethical Issues in Research
- Legal Research Case Study

Legal Writing for Paralegals - Tuesday, May 7

- Legal Writing for Paralegals
- Ethical Issues in Legal Writing
- Legal Writing Case Study



HalfMoon Education Webinar Series

Legal Research and Writing for Paralegals

Monday, May 6, and Tuesday, May 7, 2019



A Two-Part Online Webinar Series

Legal Research for Paralegals

Monday, May 6, 2019, 11:00 AM - 3:30 PM CDT

Legal Writing for Paralegals

Tuesday, May 7, 2019, 11:00 AM - 3:30 PM CDT

Total Credits:

NFPA – 8.0 CLE hours, including 2.0 ethics hours

NALA – Pending

California Paralegals – 8.0 CLE hours, including 2.0 ethics hours

Florida Paralegals – 8.0 CLE hours, including 2.0 ethics hours

Montana Paralegals – 8.0 CLE hours, including 2.0 ethics hours

New Mexico Paralegals – CLE Approval Pending

North Carolina Paralegals – 8.0 CLE hours, including 2.0 ethics hours

Texas Paralegals – 8.0 CLE hours in the specialty areas of Bankruptcy Law, Civil Trial Law, Criminal Law, Family Law, Personal Injury Trial Law



HalfMoon Education Inc.
WWW.HALFMOONSEMINARS.ORG

Legal Research and Writing for Paralegals Webinar Series

Series Tuition: ~~\$400~~ **\$350** when you register for both webinar sections (\$200 per webinar section when registered for individually)

Legal Research for Paralegals

Monday, May 6, 2019, 11:00 AM - 3:30 PM CDT (with a 30 min break)

Tuition: \$200

Agenda:

Legal Research Basics

- Sources of the law
 - Primary sources: constitutions, statutes, case law, and administrative codes
 - Secondary sources: treatises, articles, encyclopedias, etc.

Locating sources via paid and free services

Analyzing information for relevance and meaning – understanding how sources connect

Updating your research

Identifying Ethical Issues in Research

- Evaluating sources for objectivity and reliability
- Identifying sources that refute your arguments
- Preventing copyright infringement

Legal Research Case Study

Faculty will use a legal research case study to guide students through the legal research process, including primary and secondary legal research

Credits:

NFPA – 4.0 CLE hours, including 1.0 ethics hour

NALA – Pending

California Paralegals – 4.0 CLE hours, including 1.0 ethics hour

Florida Paralegals – 4.0 CLE hours, including 1.0 ethics hour

Montana Paralegals – 4.0 CLE hours, including 1.0 ethics hour

New Mexico Paralegals – CLE Approval Pending

North Carolina Paralegals – 4.0 CLE hours, including 1.0 ethics hour

Texas Paralegals – 4.0 CLE hours in the specialty areas of Bankruptcy Law, Civil Trial Law, Criminal Law, Family Law, Personal Injury Trial Law

Legal Writing for Paralegals

Tuesday, May 7, 2019, 11:00 AM - 3:30 PM CDT (with a 30 min break)

Tuition: \$200

Agenda:

Legal Writing for Paralegals

- Legal terminology
- Drafting legal documents: correspondence, research memoranda, basic pleadings, and briefs
 - The rhetorical triangle – audience, purpose, and persona
 - Using samples
- Crafting a compelling narrative
- Structuring a legal analysis – CRAC and beyond
- Legal citation skills
- Editing and proofreading – ensuring credibility

Ethical Issues in Legal Writing

- Preventing plagiarism
- The limits of advocacy
 - Candor to the court
 - Avoiding hyperbole
 - Treating adversaries with respect

Legal Writing Case Study

Faculty will use a legal writing case study to guide students through the legal writing process

Credits:

NFPA – 4.0 CLE hours, including 1.0 ethics hour

NALA – Pending

California Paralegals – 4.0 CLE hours, including 1.0 ethics hour

Florida Paralegals – 4.0 CLE hours, including 1.0 ethics hour

Montana Paralegals – 4.0 CLE hours, including 1.0 ethics hour

New Mexico Paralegals – CLE Approval Pending

North Carolina Paralegals – 4.0 CLE hours, including 1.0 ethics hour

Texas Paralegals – 4.0 CLE hours in the specialty areas of Bankruptcy Law, Civil Trial Law, Criminal Law, Family Law, Personal Injury Trial Law

GoToWebinar system requirements:

GoToWebinar App requirements:

Windows 7 - 10 or Mac OSX 10.9 (Mavericks) - 10.13 (High Sierra)

Web Browser:

The two most recent version of the following browsers: Google Chrome, Mozilla Firefox, Apple Safari, Microsoft Edge, Internet Explorer v11 (or later) with Flash enabled

Internet connection: Minimum of 1Mbps **Hardware:** 2GB RAM or more

For more information visit the Support section at www.gotowebinar.com.

Registration

Legal Research and Writing for Paralegals Webinar Series

Online - Monday, May 6 and Tuesday, May 7, 2019

How to Register

Online:

www.halfmoonseminars.org

Phone:

715-835-5900

Fax:

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Code:

Mail:

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PO Box 278, Altoona, WI
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Complete the entire form. Attach duplicates if necessary.

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Occupation: _____

Email: _____

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Additional Registrants:

Name: _____

Occupation: _____

Email: _____

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Name: _____

Occupation: _____

Email: _____

Phone: _____

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()  I need special accommodations. Please contact me.

Tuition

() **I will be attending both webinar sections for \$350.**

() **I will only be attending the following webinar sections for \$200 each**

() Legal Research for Paralegals - Monday, May 6, 2019

() Legal Writing for Paralegals - Tuesday, May 7, 2019

Checks: Make payable to HalfMoon Education Inc.

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Webinar Instructions

Each webinar session earns continuing education credit and can be registered for individually.

All attendees must log-on through their own email – attendees may not watch together if they wish to earn continuing education credit. HalfMoon Education Inc. must be able to prove attendance if either the attendee or HalfMoon Education Inc. is audited. Certificates of completion will be provided for each webinar attended and will be sent via email in PDF form about five business days after the conclusion of the series.

Webinars are presented via **GoToWebinar**, an application that can be run on most systems and tablets.

Instructions and login information will be provided in an email sent close to the date of the webinar. ***It is highly recommended that you download, install and test the application before the webinar begins by clicking on the link in the email. For more information visit the support section at www.gotowebinar.com.***