**Agenda**

**Assisting with Family Law Case Intake**  
V. Hodz  
Assisting with initial client interview  
J. Bracke  
Preparing engagement letter, opening file  
Collecting information  
Assisting with preparation of pleadings  
Preparing for temporary orders hearing

**Ethics in Family Law: The Secretive or Dishonest Client**  
V. Hodz  
Attorney duty of zealous representation  
J. Bracke  
Attorney duty of candor toward the court

**Obtaining and Evaluating Financial Information**  
C. Deer  
Identifying relevant information on assets, debts, income and expenses  
Obtaining financial information  
Evaluating the information you have obtained  
Working with accountants and financial experts  
Preparing financial statements

**Ethics in Family Law: Allegations of Domestic Abuse**  
A. Reder  
Domestic violence and divorce  
Duties of attorney representing accuser  
Duties of attorney representing accused

**Assisting with Child Custody and Visitation Issues**  
S. Kay  
Current status of custody law in Florida  
Obtaining relevant information  
Working with guardian-ad-litem  
Working with experts  
Drafting and reviewing parenting plans

**Ethics in Family Law: Conflicts of Interest and Client Confidentiality**  
S. Kay  
Preventing conflicts of interest  
Protecting client confidentiality

**Learning Objectives**

You’ll be able to:  
Assist with initial client interviews and with the preparation of initial pleadings.  
Obtain relevant information on assets, debts, income and expenses  
Work with financial experts and accountants, and prepare financial statements  
Assist with child custody disputes and visitation issues  
Keep in compliance with ethics rules while working with secretive or dishonest clients  
Recognize ethical issues at play in cases involving allegations of domestic abuse

**Continuing Education Credits**

**Florida Registered Paralegals**  
7.0 CLE Hours (3.0 Ethics)

**NALA Certified Paralegals**  
7.0 CLE Credits (3.0 Ethics)

**NFPA Certified Paralegals**  
Pending

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Vivian Cortes Hodz, Esquire
Cortes Hodz Family Law & Mediation, P.A.
Ms. Hodz practices exclusively marital and family law in Tampa with the law firm of Cortes Hodz Family Law & Mediation, P.A. She has been working in the area of family law since 2007 and joined Cortes Hodz Family Law and Mediation in May of 2017 as a case manager and paralegal for attorneys Vivian Cortes Hodz and Angelica D. Rosello. She received her bachelor of science degree in Criminal Justice from the University of New Haven in 2001 and an master of science degree in Advanced Forensic Investigation from the University of New Haven in 2003 where she studied as part of an exclusive group of students under the direction of Dr. Henry C. Lee.

Jennifer Bracke
Cortes Hodz Family Law & Mediation, P.A.
A Connecticut native, Ms. Bracke relocated to the west coast of Florida in 2003 where she began her career as a paralegal. She has been working in the area of family law since 2007 and joined Cortes Hodz Family Law and Mediation in May of 2017 as a case manager and paralegal for attorneys Vivian Cortes Hodz and Angelica D. Rosello. She received her bachelor of science degree in Criminal Justice from the University of New Haven in 2001 and an master of science degree in Advanced Forensic Investigation from the University of New Haven in 2003 where she studied as part of an exclusive group of students under the direction of Dr. Henry C. Lee.

Christine L. Derr
Harris Hunt & Derr, P.A.
Ms. Derr is a board certified expert in marital and family law in Tampa. While she is known as a skilled litigator, Ms. Derr is equally adept at fashioning creative, mutually beneficial resolutions to her cases. Ms. Derr practices exclusively marital and family law and has been in the area of family law since 2007 and joined Cortes Hodz Family Law and Mediation in May of 2017 as a case manager and paralegal for attorneys Vivian Cortes Hodz and Angelica D. Rosello. She received her bachelor of science degree in Criminal Justice from the University of New Haven in 2001 and an master of science degree in Advanced Forensic Investigation from the University of New Haven in 2003 where she studied as part of an exclusive group of students under the direction of Dr. Henry C. Lee.

Additional Learning

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