Agenda

Assisting with Family Law Case Intake  
Y. Rantisi
Performing conflicts checks  
Assisting with initial client interview  
Preparing engagement letter, opening file  
Collecting information

Preparing Pleadings and Assisting with Motion Practice  
B. Cranmer
Preparing initial pleadings  
Requesting temporary relief  
Preparing for the temporary orders hearing  
Preparing the temporary orders

Obtaining and Evaluating Financial Information  
S. Mansfield
Identifying relevant information on assets, debts, income and expenses  
Obtaining financial information  
- Using financial information questionnaires  
- Using interrogatories, requests for production, deposition testimony, private investigators  
- Valuing assets  
Evaluating the information you have obtained  
Working with accountants and financial experts  
Preparing financial statements

Assisting with Child Custody and Visitation Issues  
Y. Rantisi
Current status of custody law in Louisiana  
Obtaining relevant information  
- Client interview, custody questionnaires, authorizations for disclosure, using formal discovery  
Working with guardian-ad-litem  
Working with experts  
Drafting and reviewing parenting plans

Enforcing and Modifying Family Law Orders and Decrees  
Y. Rantisi
Implementing divorce decrees and orders  
- Preparing and filing the decree  
- Preparing other necessary documents  
- Enforcing judgments and orders  
Modifying decrees and orders  
- Determining which parts of a decree or order are subject to modification, deciding when to seek modification  
Assisting in modification actions

Handling Ethical Issues in Family Law Practice  
A. Kaloyares
Complying with rules of professional responsibility and ethics guidelines for attorneys and paralegals  
Avoiding conflicts of interest  
Maintaining client confidentiality  
Avoiding the unauthorized practice of law  
Working with the secretive or dishonest client  
Handling allegations of abuse or neglect  
Zealous (vs. overzealous) representation  
Fee agreements, retainers, and collection of unpaid fees

Learning Objectives

You’ll be able to:
Assist with initial client interviews, conflicts checks and client intake.  
Work on drafting family law pleadings and preparing for temporary orders hearings.  
Obtain and evaluate financial information, get tips on valuing assets, and work on financial issues with accountants and other financial experts.  
Assist with child custody and visitation issues, and work on parenting plans.  
Handle ethical issues in family law and avoid the unauthorized practice of law.

Louisiana Family Law Practice for Paralegals
Baton Rouge, LA - Monday, April 27, 2020

Learn about assisting with family law case intake  
Prepare pleadings and assist with motion practice  
Learn about modifying family law orders and handling ethical issues in family law practice

Continuing Education Credits
This seminar offers paralegals 6.5 CLE hours, including 1.0 ethics hour.  
NALA Approved  
NFPA Approval Pending
Registration

Louisiana Family Law Practice for Paralegals
Baton Rouge, LA - Monday, April 27, 2020

How to Register

Online: www.halfmoonseminars.org

Phone: 715-835-5900

Fax: 715-835-6066

Mail: HalfMoon Education Inc., PO Box 278, Altoona, WI 54720-0278

Check(s)

Checks: Make payable to HalfMoon Education Inc.

Credit Card: MasterCard, VISA, American Express, or Discover

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Registration Information

Name: ____________________________

Company/Firm: ____________________________

Address: ____________________________

City: ____________________________ State: ____________ Zip: ____________

Email: ____________________________

Phone: ____________________________

Additional Registrants:

Name: ____________________________

Address: ____________________________

City: ____________________________ State: ____________ Zip: ____________

Email: ____________________________

Phone: ____________________________

Credit Card: MasterCard, VISA, American Express, or Discover

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