Agenda

**Assisting with Family Law Case Intake**
- S. Kay
  - Assisting with initial client interview
  - Preparing engagement letter, opening file
  - Collecting information
  - Assisting with preparation of pleadings
  - Preparing for temporary orders hearing

**Ethics in Family Law: The Secretive or Dishonest Client**
- S. Kay
  - Attorney duty of analogous representation
  - Attorney duty of candor toward the court

**Obtaining and Evaluating Financial Information**
- C. Derr
  - Identifying relevant information on assets, debts, income and expenses
  - Obtaining financial information
  - Evaluating the information you have obtained
  - Working with accountants and financial experts
  - Preparing financial statements

**Ethics in Family Law: Allegations of Domestic Abuse**
- S. Kay
  - Domestic violence and divorce
  - Duties of attorney representing accuser
  - Duties of attorney representing accused

**Assisting with Child Custody and Visitation Issues**
- S. Kay
  - Current status of custody law in Florida
  - Obtaining relevant information
  - Working with guardian-ad-litem
  - Working with experts
  - Drafting and reviewing parenting plans

**Ethics in Family Law: Conflicts of Interest and Client Confidentiality**
- S. Kay
  - Preventing conflicts of interest
  - Protecting client confidentiality

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**Learning Objectives**

**You’ll be able to:**
- Assist with initial client interviews and with the preparation of initial pleadings.
- Obtain relevant information on assets, debts, income and expenses.
- Work with financial experts and accountants, and prepare financial statements.
- Assist with child custody disputes and visitation issues.
- Keep in compliance with ethics rules while working with secretive or dishonest clients.
- Recognize ethical issues at play in cases involving allegations of domestic abuse.

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**Florida Family Law & Ethics for Paralegals**

**Tampa, FL - Tuesday, March 31, 2020**

- Learn about assisting with family law case intake
- Explore ethics issues concerning secretive or dishonest clients
- Obtain and evaluate financial information
- Work with accountants and financial experts
- Discuss conflicts of interest and client confidentiality
- Assist with child custody and visitation issues

**Continuing Education Credits**

- Florida Registered Paralegals: 7.0 CLE Hours (3.0 Ethics)
- NALA Certified Paralegals: 7.0 CLE Credits (3.0 Ethics)
- NFPA Certified Paralegals: 7.0 CLE Credits (3.0 Ethics)
Seminar Information

Courtyard Tampa
Westshore/Airport
3805 West Cypress
Tampa, FL 33607
(813) 874-0555

Tuition
$299 for individual registration
$279 for three or more registrants from the same company registering at the same time.

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Registration
7:30 - 8:00 am
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8:00 am - 12:15 pm
Lunch (On your own)
12:15 - 1:15 pm
Afternoon Session
1:15 - 4:30 pm

Continuing Education Credit Information
This seminar is open to the public and offers 7.0 CLE hours, including 3.0 ethics hours, to paralegals. Certification is not required to attend this event.

The National Association of Legal Assistants (NALA) has approved this course for 7.0 CLE hours, including 3.0 ethics hours, for certified paralegals. The NALA approval qualifies this course for Florida Registered Paralegals.

The National Federation of Paralegal Associations (NFPA) has approved this course for 7.0 CLE hours, including 3.0 ethics hours, for certified paralegals. The NFPA approval qualifies this course for Florida Registered Paralegals.

Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

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